



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Forward Plan

December 2008 to April 2009

Cherwell District Council

Forward Plan

This Forward Plan sets out the key Executive decisions which will be taken at Cherwell District Council over the next four months. These are the key decisions of which the Council's Executive is currently aware. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The schedule shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later date within that month, or to a later month. The latest position on prospective decisions can be obtained by contacting the Legal and Democratic Services Department (see contact details below).

The Schedule to this Plan sets out the key decisions by month and says whether they will be taken by the Full Executive or by one of its individual Members, or portfolio holders as they are known (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

Key decisions are those which are financially significant (in terms of spending or savings) for the service or function concerned or which will have a significant impact on communities, usually in two or more wards in the District. For the purposes of compiling its Forward Plan the Council has decided that a decision will be financially significant

- if it is equivalent in value to more than 10% of the annual gross budget for the service unit concerned or £50,000 whichever is the lesser. If the figure is below £50,000 regard will be had to the impact on communities in deciding whether the decision is key.
- If it involves an individual capital projects with a value greater than £250,000.

In assessing impact on local people (including businesses and organisations) the following factors will be borne in mind:

- The number of users of the service in the wards affected
- Whether the impact will be short term or will last for a number of years, or be permanent.
- The nature of the impact on communities in terms of economic, social and environmental well-being.

For a decision to be key there must be a significant degree of discretion to be exercised by the decision-maker.

The forward plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents may be obtained on request from

James Doble,
Democratic, Scrutiny and Elections Manager
Cherwell District Council,
Bodicote House,
Bodicote,
Banbury, Oxfordshire OX15 4AA (e-mail: democracy@cherwell-dc.gov.uk).

There will be a copying charge for each document. Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

Portfolio

Member

Communications and Public Relations (with
Special Responsibility for Climate Change)

Councillor Mallon

Community, Health and Environment

Councillor Reynolds

Customer Service and ICT

Councillor Turner

Economic Development and Estates

Councillor Bolster

Organisational Development and Improvement

Councillor Miss Pickford

Planning and Housing

Councillor Gibbard

Policy and Community Planning

Councillor Wood

Resources

Councillor Macnamara

Urban and Rural Services

Councillor Morris

Cherwell District Council Forward Plan

Key decisions to be taken by the full Executive

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
Likely date of decision: January 2009					
Affordable Housing Issues Paper <i>To consider an update and developments with regard to this initiative</i>		Portfolio Holder for Planning and Housing	Gillian Greaves Tel: 01295 221654	None.	
Bicester Town Centre Redevelopment <i>To consider progress and developments with regard to this initiative</i>		Portfolio Holder for Economic Development and Estates	David Marriott Tel: 01295 221603	None.	
GP Led Health Centre in Banbury		Portfolio Holder for Community, Health and Environment	Ian Davies Tel: 01295 221698	None.	
Bicester Hospital <i>To consider the current position regarding the procurement of new healthcare facilities in Bicester</i>		Portfolio Holder for Community, Health and Environment	Ian Davies Tel: 01295 221698	None.	
Sustainable Communities Act 2007 To consider the implications for the Council		Leader of the Council and Portfolio Holder for Policy and Community Planning	Mary Harpley Tel: 01295 221573	None.	

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
Animation Station Future Governance Arrangements To consider the status and governance arrangements.		Portfolio Holder for Community, Health and Environment	Paul Marston-Weston, Nicola Riley Tel: 01295 227095, Tel: 01295 221724	None.	
Council Tax Base for 2009/2010 To consider the calculations undertaken and to approve the Council Tax Base for 2009/2010		Portfolio Holder for Resources	Steve Newman Tel: 01295 221861	None.	
Service and Financial Planning Preparation for the 2009/10 service plans and budgets.		Portfolio Holder for Resources	Neil Lawrence Tel: 01295 221801	None.	
Conservation Area Appraisal Programme Subject of further reports to be specified as programme progresses To consider responses to the consultation draft and approval of final appraisal.		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.	

Likely date of decision: February 2009

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Oxfordshire 2030 - A Sustainable Community Strategy for Oxfordshire To consider the Oxfordshire County Sustainable Community Strategy.</p>	<p>The strategy has been subject to county wide consultation and both the Executive and the Cherwell Community Planning Partnership have provided formal responses.</p>	<p>Leader of the Council and Portfolio Holder for Policy and Community Planning</p>	<p>Claire Taylor Tel: 01295 221563</p>	<p>None.</p>	
<p>Banburyshire Community Transport Association Service Level Agreement <i>To consider service level agreement arrangements for Banburyshire Community Transport Association</i></p>		<p>Portfolio Holder for Community, Health and Environment</p>		<p>None.</p>	
<p>Revenues and Benefits Service Delivery Options Appraisal To consider the options for the delivery of revenues and benefits.</p>		<p>Portfolio Holder for Resources</p>	<p>Julie Evans Tel: 01295 221595</p>	<p>None.</p>	
<p>Shennington and Alkerton Conservation Area Appraisal To consider the designation of a conservation area at Shennington with Alkerton.</p>		<p>Portfolio Holder for Planning and Housing</p>	<p>Linda Rand Tel: 01295 221845</p>	<p>None.</p>	

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Choice Based Lettings Scheme - Allocations Policy To consider amendments to Cherwell's Allocations Policy to facilitate the implementation of a sub-regional Choice Based Lettings Scheme in partnership with Oxford City Council, South Oxfordshire District Council and Vale of White Horse District Council.</p>		Portfolio Holder for Planning and Housing	Gillian Greaves, Marianne North Tel: 01295 221654, Tel: 01295 227946	None.	
<p>Support Costs Allocation Policies To consider revisions to the current policies.</p>		Portfolio Holder for Resources	Phil O'Dell Tel: 01295 227098	None.	
<p>Consultation on Draft PPS on Eco Towns To agree a response from the Council to the Government's consultation on the Planning Policy Statement on Eco Towns (and the Sustainability Appraisal that has been prepared)</p>		Portfolio Holder for Planning and Housing	Philip Clarke Tel: 01295 221840	None.	
<p>Service and Financial Planning Preparation for the 2009/10 service plans and budgets.</p>		Portfolio Holder for Resources	Neil Lawrence Tel: 01295 221801	None.	

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Conservation Area Appraisal Programme Subject of further reports to be specified as programme progresses</p> <p>To consider responses to the consultation draft and approval of final appraisal.</p>		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.	
<p>Consultation and Engagement Strategy and the Duty to Involve To consider and adopt the council's strategy and approach to meeting the new duty.</p>	The strategy has been subject to consultation through the Equality and Access to Services Panel (an external group) meeting in December.	Leader of the Council and Portfolio Holder for Policy and Community Planning	Claire Taylor Tel: 01295 221563	None.	

Likely date of decision: March 2009

<p>Older Persons Housing Policy To consider and adopt and Older Persons Housing Strategy</p>		Portfolio Holder for Planning and Housing	Gillian Greaves Tel: 01295 221654	None.	
<p>A sustainable community strategy for Cherwell <i>To consider an update regarding the progress of the new sustainable community strategy for Cherwell. To endorse the next steps of the project.</i></p>	The strategy will be subject to extensive consultation with members, partners and the public.	Leader of the Council and Portfolio Holder for Policy and Community Planning	Claire Taylor Tel: 01295 221563	None.	

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
Integrated Parking Strategy , Residents Parking and Parking Enforcement <i>To consider proposals on the above issues</i>		Portfolio Holder for Urban and Rural Services	Chris Rothwell Tel: 01295 221712	None.	
Customer Services Strategy To consider a Customer Services Strategy for Cherwell District Council		Portfolio Holder for Customer Services and ICT	Pat Simpson Tel: 01295 227069	None.	
CCTV Upgrade To consider proposals for the upgrade of the Cherwell CCTV network as part of the capital programme		Portfolio Holder for Community, Health and Environment	Stuart Hemming Tel: 01295 223733	None.	
Service Delivery in Kidlington To consider options for delivering partners' services with our own services in Kidlington. Options derived from discussions with potential service delivery partners including County and Parish Councils, voluntary groups, Police and Health.		Portfolio Holder for Customer Services and ICT	Pat Simpson Tel: 01295 227069	None.	
Partnership Working Framework To consider an update on the Partnership Working Framework since it was last reported to Executive on 3 March.		Leader of the Council and Portfolio Holder for Policy and Community Planning	Helen Couperthwaite Tel: 01295 221751	None.	

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Conservation Area Appraisal Programme Subject of further reports to be specified as programme progresses</p> <p>To consider responses to the consultation draft and approval of final appraisal.</p>		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.	

Likely date of decision: April 2009					
<p>Conservation Area Appraisal Programme Subject of further reports to be notified as programme progresses.</p> <p>To consider responses to the appraisal draft and approval of final appraisal.</p>		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.	